

2023 SUMMER STUDENT POSITIONS

CAMP LEADER

Applications are being accepted for the above noted position which work up to 40 hours/week, Monday to Friday commencing approximately June 19th, 2023.

Duties include camp program delivery and participant supervision. Previous summer camp experience required. This position may also assist with other Township community events throughout the year.

This position requires the following which the applicant should provide as part of their application:

- (1) specify summer camp experience,
- (2) Current Standard First Aid & CPR Level C certificate (include copy of certificate),
- (3) High Five Principles of Healthy Child Development Certificate (include copy of certificate).

* Specify in cover letter if you are able to work March Break Camp (March 13 to 17)

SUMMER STUDENT – PARKS LABOURERS

Applications are being accepted for the above noted position which work up to 40 hours/week, Monday to Friday commencing approximately May 1st, 2023.

Duties include general landscaping and sports field maintenance. Experience with park equipment, lawn-cutting and outdoor maintenance & repair, as well as landscaping skills are all considered an asset. Requirements include (1) availability to work shift work (afternoons) and weekends; (2) a current Standard First Aid/CPR Level C certificate (include copy with resume); (3) an unrestricted and valid Ontario Driver's License (minimum G2) (4) Returning to school for full time studies may be a requirement.

SEASONAL PARKS LABOURER (Approx. Work Term – April to November)

Applications are being accepted for the above noted position which work up to 40 hours/week, commencing in April 2023.

Duties & requirements same as above. Additional requirements include (1) must possess and maintain a valid and unrestricted driver's license for the class of the vehicle operating, (2) Available to work approximately from April to November, (3) applicants do not have to be returning to full time school studies.

The successful candidates for the above noted positions will be required to provide a current Vulnerable Sector Police Clearance Certificate at their cost. All new hires must sign a declaration and provide proof of full vaccination for COVID-19 (minimum 2 doses), and wear required PPE, if required. Duties and hours are subject to change during the employment period.

Detailed Job Descriptions can be found on the Township's website (www.westlincoln.ca) under Current Job Opportunities.

Please forward resume and cover letter by Friday, February 10, 2023 at 4:30 pm to:

Joanne Scime, Director of Legislative Services/Clerk
Township of West Lincoln
318 Canborough Street, P.O. Box 400, Smithville, Ontario L0R 2A0
Fax – 905-957-3219
jscime@westlincoln.ca

(*On subject line please specify position(s) applying for)

**NOTE: Email submissions should be sent in either Microsoft Office or PDF Format –
Please no personal delivery of applications. Applications can be dropped off at Main
Office using outside drop box at Main Office.**

We thank all those applicants who apply and advise that acknowledgement will only be forwarded to those applicants who are invited for an interview. Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.

In accordance with the Accessibility for Ontarians with Disabilities Act, if you require this document or any additional documents in an alternative format, please contact our office at 905-957-3346. Please know that should you require any special accommodations in order to apply for a position or interview for a position with the Township of West Lincoln, we will endeavor to make such accommodations.