

Job Title: Gardener

Gardener

Posting Id	1298
Department	Community Services
Division	Public Works Operations
Section	Urban Forestry Natural Environment Horticulture
Shift	Monday to Friday 7:30 a.m. to 4:00 p.m.
Rate of Pay	\$29.66 - \$31.14 Hourly
Job Type	Full Time
Replacement/New Position	Replacement
Posting Type	Internal and External
Posting Date	04/26/2022
Application Deadline	05/27/2022

Position Summary

Reporting to the Supervisor, Parks Services and Horticulture, the Gardener is responsible for participating in all aspects of horticultural maintenance; ensuring municipal grounds are kept in a safe, well-maintained and esthetically pleasing state by maintaining shrub borders, floral displays, trees, natural woodlots, etc. and assisting other sections or departments as required. Responsible for maintaining the City seasonal floral and streetscapes, including the annual design and layout of bedding plants, and bulbs and containers. The on-going maintenance and care of both hard and soft landscape features located throughout the City.

Key Duties and Responsibilities

- Maintain City shrub borders, floral displays, trees, natural woodlots, etc.
- Perform all duties in accordance with the Occupational Health and Safety Act, and City policies, procedures and practices
- Responsible for the design and maintenance of horticultural displays and flower beds
- Responsible for using creative design principles, for layout and planting of various floral displays, including streetscapes
- Prune shrubs and trees from ground level
- Responsible for Parks and Parks facilities winter maintenance program, including snow plowing of parking lots, clearing and salt & sanding of walk ways, facility entrances and bridges
- Maintain outdoor ice-rinks and skate trail facility, requiring operation of a Zamboni
- Maintain park areas including litter and debris pick-up, park buildings for cleanliness, remove graffiti from park areas
- Respond to access centre requests & concerns by residents for park maintenance
- Report to foreperson of required work and parks maintenance
- Perform set-up and dismantling for special events throughout the calendar year
- Provide supervision and guidance to temporary staff and summer students as required
- Perform watering duties including but not limited to planters and hanging baskets
- Document maintenance activities while noting and reporting deficiencies
- Perform Parks sanitation functions
- Carry out all necessary maintenance and adjustments while keeping the equipment in a safe, clean and tidy condition, and perform daily circle checks and report defects and, if necessary, small repairs in a prescribed manner
- Complete daily activity time sheets
- Communicate in a professional manner with residents
- Available for standby
- Other duties as assigned

Education and Experience

- College Diploma in Landscape Horticulture or a Parks Operations related
- Landscape Pesticide Licence
- Standard First Aid and CPR Certification
- Minimum 1 years' related experience

Required Skills/Knowledge

- Good communication skills
- Demonstrated ability to work effectively with coworkers and the public and work well with minimum supervision
- General knowledge of the Occupational Health and Safety Act
- Physically able to perform activities including lifting, digging, shoveling, raking and climbing ladders
- Physically capable of performing duties under adverse weather conditions and working with live traffic conditions
- Strong working knowledge of horticultural practices and landscape design
- Demonstrated skill in the operation and maintenance of various parks maintenance equipment such as cord trimmer, mower, rototiller, tractor, loader, truck and plow, truck and trailer, chain saw, leaf blower, rake, shovel, brush chipper etc., in a safe and efficient manner
- Good customer service, public relations, work planning and conflict management skills
- Demonstrated ability to work with limited supervision to meet goals efficiently
- Extensive knowledge of exterior plant maintenance
- Ontario Class "DZ" Driver's License in good standing and must provide a satisfactory current Drivers Abstract from the Ministry of Transportation Ontario (MTO)
- Requires satisfactory Police Vulnerable Sector Check
- Demonstrates good judgment and makes sound decisions
- Shows commitment to personal growth, development, and leadership opportunities
- Shares new ideas and challenges the status quo
- Proven written and verbal communication skills with the ability to communicate with honesty, openness, respect, and trust
- Takes initiative to participate in a culture of learning, mentoring, and sharing
- Contributes to building and being a part of a positive culture
- Demonstrate the City's corporate values of care, collaboration, courage and service

Leadership Competencies

- Demonstrates personal leadership
- Builds people and culture
- Cultivates open communication
- Shapes the future
- Navigates and leads through complexity and change

Attention Internal Candidates: All current City of Richmond Hill employees are required to apply via the ['View Jobs for Current Employees'](#) link on the [City's Careers Page](#).

We thank all candidates for their interest, however, only those under consideration will be contacted.

The City of Richmond Hill is committed to inclusive, barrier-free recruitment and selection processes. If contacted to participate in the recruitment and selection process, please advise Human Resources if you require an accommodation.

Please note, to be considered for a career opportunity at the City of Richmond Hill you must have received the full series of a COVID-19 vaccine approved by Health Canada (or the World Health Organization). You may also be required to receive any COVID-19 boosters recommended by public health authorities. The City of Richmond Hill will consider cases requiring accommodation as stipulated by relevant employment standards legislation or regulation and/or the Ontario Human Rights Code.