



## **Parks Operator - Horticulture**

The Town of Bradford West Gwillimbury offers a return to small town charm while being one of the country's fastest growing communities. We are a vibrant, thriving community that possess a sense of pride and where community spirit prevails. Our town is committed to being a complete and healthy community where there are opportunities for everyone to contribute and to benefit. We are looking for a highly motivated individual to contribute to the Parks division.

Reporting to the Supervisor of Parks and Property, this position will be responsible for assisting with creating and maintaining innovative, aesthetically pleasing and sustainable landscapes throughout the town.

### **Duties and Responsibilities**

- Maintain streetscapes, public parks, open spaces, trails, sports fields, outdoor rinks, splash pads and other facilities.
- Design and maintain areas including preparation and planting of annuals, trees, perennials, shrubs, as well as the watering, pruning, fertilizing, cultivating and mulching.
- Use IPM/PHC practices to inspect and treat plants, trees and shrubs for general health, insect infestation or disease.
- Responsible for the operation, maintenance and inspection of various parks and facilities, including but not limited to general repairs, painting, building and maintaining of outdoor rinks, cleaning, collecting refuse, snow removal at certain Town sites and maintenance of the departments shop and equipment.
- Maintenance of sports fields and turf maintenance, irrigation systems, cutting/trimming, top dressing, over seeding, fertilizing, aerating, sodding, and watering.
- Additional duties include completing daily reports, responding to public inquiries, working with volunteers in support of special events and landscape projects.

### **Key Competencies and Qualifications**

- Post-secondary diploma or certificate program in Horticulture.
- A minimum three to five years of horticultural experience.
- Knowledge of plant materials and ability to propagate, arrange, plant and maintain annuals, perennials, shrubs and trees according to the best horticultural methods to achieve an attractive appearance.
- A valid Ontario Ministry of Environment Landscape Exterminator License is required.
- Book 7 and Working at Heights training is an asset.
- Preference given to those with municipal parks experience, including horticulture and previous experience leading casual/seasonal staff.
- Preference will also be given to those candidates with experience utilizing software such as Dynascape or C.A.D.
- Experience operating various types of motor vehicles and mechanized grounds, garden and turf maintenance equipment is required and ability to qualify for the Town equipment operating permits and requirements.
- Demonstrated mechanical skills and the ability to perform basic building maintenance.
- Working knowledge of related legislation, Occupational Health and Safety Act and Highway Traffic Act.
- Ability to communicate effectively, professionally and courteously with all levels of staff, contractors and the general public.
- Must be able to promote a culture of inclusiveness and work with a diverse population of employees, participants, agencies and the public.
- Valid Ontario class G driver's license in good standing (DZ would be considered an asset).
- Candidates will be required to provide a Criminal Record & Judicial Matters Check upon hire.

This position offers an hourly rate of \$25.82 to \$31.81 (*International Union of Operating Engineers, Local 793*).

To explore this challenging opportunity further, we invite qualified applicants to forward their resume and covering letter in confidence, quoting file number **2023-PH11** by **December 8, 2023** to:

Town of Bradford West Gwillimbury, Human Resources Department  
125 Simcoe Road, P.O. Box 160, Bradford, Ontario L3Z 2A8  
Fax: 905 775-8633 or email [hr@townofbwg.com](mailto:hr@townofbwg.com)

***We thank all applicants for their interest. However, only those being considered for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, and will only be used for candidate selection.***

***The Town of Bradford West Gwillimbury is committed to equity in employment. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. We encourage applications from Indigenous peoples, racialized people, persons with disabilities, and those who identify as LGBTQ2S+.***

***The Town of Bradford West Gwillimbury is committed to providing accommodations based on any human rights protected grounds and in accordance with the AODA, throughout the recruitment and selection process. If you require accommodation, please notify us when contacted for an interview and we will work with you to meet your needs.***