**The Corporation of the Town of Orangeville**

invites applications for

**Parks Maintenance Student – Community Garden**

**Community Services Department**

Contract dates: May 13, 2024 to August 19, 2024

The Town of Orangeville is seeking a Parks Maintenance Student – Community Garden. This position will assist with maintaining the Community Garden and other horticultural aspects within the Town. Duties of this position include:

* Tending to areas of maintenance at the Community Gardens including weeding, pruning, minor repairs, litter clean up and overall tidiness of the garden area.
* Acting as the Town’s Community Garden Ambassador for the gardeners to contact when assistance is needed from the Parks Division; assisting with the Food Bank and their plots as needed.
* Ensuring the community garden rules and policies are being followed for a successful harvest.
* Assisting as needed with other horticultural aspects throughout the Town.
* Performing daily inspections on vehicles and equipment assigned to for performing various daily tasks.
* Other duties as assigned.

This position will require working various shifts, including evenings, weekends, and some statutory holidays. Normal hours of work for this position will be up to forty (40) hours per week.

Qualifications:

* Full-time enrollment in a post-secondary education, program relating to horticulture is considered an asset.
* Previous work experience in horticulture is an asset.
* Valid Driver’s Licence in good standing.

**Hourly Rate:** $17.05 (2024 rate)

Please note:

* To be eligible for this job, students must be enrolled in full-time post-secondary education. Preference is given to those returning to full-time post-secondary studies in the fall. Students may be asked to provide proof of enrolment.
* Virtual interview formats are available.
* All Town student positions are subject to budget and grant approval, and thus may be subject to change.

Eligible students are invited to submit their resumes, in confidence, to Sarah Mayer, Co-ordinator, Human Resources, no later than 12 p.m. on **Friday, April 19, 2024**. Applications may be submitted online, or in person to the Town Hall located at 87 Broadway. Please do not email your application.

To select the best candidates to serve the Town of Orangeville and its people, several screening tools, including Police Record Checks are required as part of the hiring process for some employment or volunteer positions. When requested, applicants are required to provide a Police Record Check as a condition of their offer of employment. Police Record Checks must be dated within three (3) months of the employment offer to be considered valid. The specific type of Police Record Check required will be indicated in the job posting qualifications.

The Town of Orangeville is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. By submitting your personal information to the Town of Orangeville, you consent to the collection, use, and disclosure of that information in connection with our recruitment, hiring and/or employment processes. Personal information on this form is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25, as amended, and will be used to determine the qualifications for employment with the Town of Orangeville. Questions about this collection should be directed to the Manager, Human Resources at 87 Broadway, Orangeville, Ontario L9W 1K1.